 

Practice Supervisor/Practice Assessor Newsletter February 2022

## 

E Pad



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The launch of the electronic Practice Assessment Document will commence on 6th March 2022 for all 1st and 2nd part (year) students, when all their documentation will be online. Forms can be completed online or offline in a mobile app.

The practice supervisor and practice assessors will have access to the documentation for the duration of the student’s placement.

All forms can be completed from day 1 of the placement and must be completed by the end of the placement. There will be a short period of grace following the end of the placement usually 5-7 days (Yet to be agreed)

Rules regarding the signing of documentation/forms are the same as for the paper PAD.

I have attached a link where you can access some information about the use of the e-Pad for different roles.  Right click and open hyperlink. We will also be providing training sessions.

[ePAD – MyKnowledgeMap Help Centre](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsupport.myknowledgemap.com%2Fhc%2Fen-us%2Fcategories%2F360002339598-ePAD&data=04%7C01%7Cg.prebble%40bangor.ac.uk%7C611db29120944ea65c3308d9f2c0c458%7Cc6474c55a9234d2a9bd4ece37148dbb2%7C0%7C0%7C637807731999195444%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=Ozg4zPXPEojMWVoWPV1ZiMaLbnG%2BQn3WOJo%2FA3A588Q%3D&reserved=0)

This link also takes you to specific guidance for all Wales.

[Welsh ePAD – MyKnowledgeMap Help Centre](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsupport.myknowledgemap.com%2Fhc%2Fen-gb%2Fsections%2F360005465257-Welsh-ePAD&data=04%7C01%7Cg.prebble%40bangor.ac.uk%7C611db29120944ea65c3308d9f2c0c458%7Cc6474c55a9234d2a9bd4ece37148dbb2%7C0%7C0%7C637807731999195444%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=RkxZBUpDabxy2dAU%2B2JrFZROaM8NgZEIREJVmrDHO%2BE%3D&reserved=0)

There is also a video from its roll out in Cardiff.

[Student - Overview of the ePAD & Completing Documentation – MyKnowledgeMap Help Centre](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fsupport.myknowledgemap.com%2Fhc%2Fen-us%2Farticles%2F360013538037-Student-Overview-of-the-ePAD-Completing-Documentation&data=04%7C01%7Cg.prebble%40bangor.ac.uk%7C611db29120944ea65c3308d9f2c0c458%7Cc6474c55a9234d2a9bd4ece37148dbb2%7C0%7C0%7C637807731999195444%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=SSVumWwRzBfIP1mDBq23TaR2o%2FPe618s0tVAuHSlWOM%3D&reserved=0)

Practice Assessment Document (PAD)

Some issues have been identified with the completion and signing of the students PAD.

All proficiencies for the Part the student is in i.e. part 1 (previously year 1) have to be completed by the end of the part (year) not the end of a placement. There are two columns to be signed “working towards” if as the practice supervisor you have completed the formative assessment and the student is competent (green arrow). If the student has demonstrated the required competency level and produced the required evidence, then the “achieved” column is signed and dated by the Practice Assessor and the student (red arrow). If the student has had no exposure to a particular proficiency during the placement, then neither of the columns for that proficiency should be signed. See example below.

The Practice Supervisor and Practice Assessor signature **must be two different signatures**

Proficiencies should be signed as the student achieves them and not block signed at the end of the placement.



Student placements and review meetings

We have now commenced the new nurse programme and one of the changes is that student placements are **7 weeks** not 12 weeks. Practice Supervisors need to take this into account when arranging their student’s mid-way review as this now needs to be completed during weeks 3/4. The date for this should be identified at the initial interview. The mid-way review is a vital part of the students learning contract. It will provide direction for their learning needs during the remainder of the placement and provide an opportunity to discuss any issues raised and the agreement of an action plan if required.

Student Placement Allocation

All student placement allocations to your areas can now be found on “In place” we no longer send out paper copies of the allocations. If you have any problems accessing “In place” or any queries, please contact [gillian.pritchard@bangor.ac.uk](mailto:gillian.pritchard@bangor.ac.uk)

 

Practice Supervision & Practice Assessor courses for nurses (not for midwives currently)

We are currently delivering all our preparation sessions/courses via several methods including face to face, drop-in sessions and via Teams, full details can be found on the attached poster or by contacting the Pef team on the e mail below. To access any of the Teams sessions please email [pef@bangor.ac.uk](mailto:pef@bangor.ac.uk) with your name, place of work, e mail address and which course you with to complete.

Support

As we are still only able to make limited visits to placement areas however we are still here to support you. If you have anything you need to ask us or require support with, please contact the PEF team at the e mail below. If you would prefer to speak to a member of the team, please include a contact number and someone will contact you.

**Contact the Teams**

To contact a member of the Practice Education Facilitator team (PEF’s) direct with any issues, concerns or queries regarding students, placements etc. please use the generic mail [pef@bangor.ac.uk](mailto:pef@bangor.ac.uk)

Powys Pef details

Sarah Le Gat: [Sarah.Legat@wales.nhs.uk](mailto:Sarah.Legat@wales.nhs.uk)

David Gallimore: [David.Gallimore@wales.nhs.uk](mailto:David.Gallimore@wales.nhs.uk)

**Radiography Pef Team**

The radiography pef’s can be contacted as below:

Tom works on Mondays to Wednesdays and is available at [t.graham@bangor.ac.uk](mailto:t.graham@bangor.ac.uk). Katy works Wednesdays to Thursdays and is available at [katy.roberts@bangor.ac.uk](mailto:katy.roberts@bangor.ac.uk) . Miv also works Wednesday to Fridays and is available at [miv.davies@bangor.ac.uk](mailto:miv.davies@bangor.ac.uk).

**Midwifery Team**

The midwifery education team are here to support you. If you have anything you need to ask us or require support, please contact the link tutor (or PEF) in your area:

West: Julie Roberts: [j.g.roberts@bangor.ac.uk](mailto:j.g.roberts@bangor.ac.uk)

Samantha Jones: [hsu8eb@bangor.ac.uk](mailto:hsu8eb@bangor.ac.uk)

Central: Lisa Orhan: [lisa.orhan@bangor.ac.uk](mailto:lisa.orhan@bangor.ac.uk)

Sheila Brown: [s.j.s.brown@bangor.ac.uk](mailto:s.j.s.brown@bangor.ac.uk)

East: Lauren Irving: [l.irving@bangor.ac.uk](mailto:l.irving@bangor.ac.uk)

Sheila Brown: [s.j.s.brown@bangor.ac.uk](mailto:s.j.s.brown@bangor.ac.uk)